

Payroll Module – Additional Information

Herewith is information that will assist you in deciding that the Dr Smash programme is the system for you. Dr Smash has been running for over 15 years and is a family run business, which aim at offering a **complete solution and support** to the running of a profitable business.

Programme Overview :

- **Payroll**
 - Unlimited Number of Employees
 - Salaries, weekly and fortnightly paid
 - Payslips
 - Payroll printouts
 - Coinage Reports
 - Bank Transfer Reports
 - Loan Reconciliations
 - Week Reconciliation
 - Month to Date Reports
 - Year To Date Reports
 - Industrial Council Reports
 - Deduction Listings
 - Automatic Tax or
 - Set Tax deductions
 - Employee Listing
 - Equity Listings
 - Travel Allowances
 - Cellphone Allowances
 - Commission Payments
 - Electronic IRP 5
 - Tax tables updated annually
 - Etc

Optional Extras

Quote letterheads adapted to your shop (Dr Smash provides a standard letterhead, but if you would like your own logo's on your payslips)

Additional Modules

- Access Control**
 - Entry / Exit Door Control
 - Entry / Exit Reporting
 - Authorised Entry only
- Siren Control**
 - Timed break notification
- Efficiency / Productivity**
 - Time on Jobcard
 - Time for employee on Job
 - Total time for Job
 - Total time for employee worked

Time and Attendance (T & A) System

Unlimited Number of Employees
Uses proximity badges 125 mhz
Auto Time Calculation
Daily Shift Times
Weekly Rosters
Rotations
Single Shift (i.e. 8am to 5pm)
Multi Shift
Single Shift - Multi Clocking
Clock Card Style Report on Time
Total Hrs per employee type report
Exception reporting
Early/Late clocking report
Absenteeism Report
Time Editing
Overtime Authorization
Temp Badge replacement
Payroll Export
Etc.

Hardware Specifications

Probably the most expensive part of computerising your shop will be the hardware.

Use the recommended list as a guide and buy from a reputable supplier who will support you and not sell you an inferior quality computer.

Suggested Minimum Specifications

- **Server (Where your data is stored)**
 - Pentium 4
 - Modem (for modem / Email Support)
 - 512 Meg RAM
 - 40 GIG Hard Drive
 - Super VGA 17 inch Colour Monitor
 - Keyboard
 - Mouse
- **Workstation (You work on the program only)**
 - Pentium 4
 - 256 Meg RAM
 - 6 Gig Hard Drive
 - Super VGA Colour Monitor
 - Keyboard
 - Mouse
- **Printers** Dr Smash recommends the page printers. Preferably a page printer with a separate black cartridge as a colour cartridge will be uneconomical. A continuous paper dot matrix can be used but you will find them slow and maybe even unprofessional.
- **Uninterrupted Power Supply (UPS)** It is essential that the UPS covers all computers and Switches. As it will ensure a smooth flow of power to all equipment and protect it from all power surges and complete power failures. All information will be protected in the event of a power failure, with 30 minutes back up time available to shut down safely and perform backups.

- **Internet Access:** although the Dr Smash program itself does not require internet access, it is beneficial as all updates, upgrades and support are done via the internet.

Networks Specifications

The networking facilities built into Windows 98 or Windows XP should prove adequate for the smaller installations. As you add more computers your network will need to become more sophisticated. The Dr. Smash Program is easily networked using Novel or Windows Server.

We recommend the following configurations:

1 to 5 Computers runs happily on a Windows 98 or XP Network.

We suggest that a Switch is used to connect the computers.

5 to 9 Computers. Because of the load, we suggest that one computer is used only to handle the data, and no user operates that machine.

9 to > Computers. It is now time to think in terms of an upgrade to a full Stand-alone Network Server using Lynex, Windows Server or Novel.

Training

Training is provided with this package. There is an on-line manual that has explanations on how to carry out the required procedures, step by step.

A Dr Smash consultant will conduct training at your premises according to your support or no-support contracts

Software Prices

The Software Prices are determined by each shops requirement. I.e. Number of Users, What Network etc. Please contact me for a quotation.

Software Contract

Monthly Support (2 users)

- R175-00 per month

Dr Smash prides themselves on the back up and support that they offer. The software contract takes effect a month after installation. The monthly support fee is based on the number of users purchased.

The software support contract entitles you the following :

- Free Telephone and Modem Support :
- Additional Support
- All updates to the installed version are Free
- Discounts on all additional modules

Dr Smash Users

Please feel free to ask contact me for a list of Dr Smash users should you wish to contact them for referrals

Thank you for the interest shown in our product. If you do have any more questions or would like to arrange a demonstration please contact your closest branch.

Head office		031 700 6498
Gauteng / Mpumalanga etc	Wesley	082 777 6538
Western Province	Merle	082 552 7404

Regards

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